

No.D-21013/145/2015-DC/DFQC
Government of India
Ministry of Health & Family Welfare
Department of Health and Family Welfare
(DFQC Section)

New Delhi, the 13 October 2015

Vacancy Circular

Appointment of consultants including support staff on contract basis for the Project Monitoring Unit (PMU) being set up for strengthening of the Central Drugs Standard Control Organization (CDSCO) and the States' Drug Regulatory Systems

Applications are invited for engagement of the following personnel purely on contract basis for a period of one year as per the details given below:-

S. No (1)	Position (2)	Qualification/experience etc. (3)	No. of positi on (4)	Remunera tion per month (consolida ted) (5)	Job requirements (6)
1.	Consultant (Drug and Laboratory)	Qualification: B. Pharm. or MBBS Experience: Working experience of 20 years with experience in handling matters relating to Drugs and Cosmetics regulations. Retired Government officers below 65 years can also be considered.	01	Rs. 70,000/-	Processing of general proposals for implementation of the scheme for strengthening of the CDSCO and the States' Drug Regulatory Systems
2.	Consultant (HRD)	Qualification: Graduate Desirable: A Degree or Diploma in HR Management or experience in handling matters pertaining	01	Rs. 70,000/-	Processing of proposals pertaining to human resources, post creation, filling up of vacancies, etc. for implementation of the

		to Human Resources. Retired Government officers below 65 years can also be considered. Desirable experience: Familiarity with matters relating to Drugs and Cosmetics regulations			scheme for strengthening of the CDSCO and the States' Drug Regulatory Systems
3.	Consultant (Finance)	Qualification: Graduate Desirable: A Degree or Diploma in financial management Experience: Experience in handling financial matters. Retired Government officers below 65 years can be considered. Desirable experience: Familiarity with matters relating to Drugs and Cosmetics regulations	01	Rs. 70,000/-	Processing of financial proposals for implementation of the scheme for strengthening of the CDSCO and the States' Drug Regulatory Systems
4.	Data Entry Operators	Bachelor's Degree with computer knowledge Experience: Two years	03	Rs. 15,000/-	Typing, noting, drafting, mailing of communications
5.	Office Assistant	12 th Pass	01	Rs. 10,000/-	To act as messenger and provide other support services to the PMU

Interested persons upto the age of 65 years and having requisite qualification / experience may submit their applications along with a brief profile to Director (Drugs), Ministry of Health and Family Welfare, Room No. 301 D, Nirman Bhawan, New Delhi - 110108 **latest by 6.11.2015**. The applications can also be emailed to: drugsdiv-mohfw@gov.in

Note: 1. Selection would be made on the basis of the qualification and experience of the applicants. If required, after screening the applications, an interview may also be conducted. The applicants would be suitably informed on the contact details provided by them in the application.

2. The contract appointment would initially be for a period of one year which may be extended periodically as per the requirement after due assessment.

3. Applications received after due date will not be entertained.

(R. G. Singh)

Under Secretary to the Government of India

Tele: 23063019